

APPENDIX B14

SUMMARY BILLING RECORD

<u>Field Legend</u>	<u>Positions(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter FS1 (net charge) or FS2 (net credit).
Internal Service Use	4	Reserved for internal billed service use. Billing office leave blank.
Record Count	5-7	Enter the number of detail billing records which support this summary billing record (may not exceed 494).
Appropriation/Fund Account Credited	8-18	Enter the appropriation/fund account reimbursed.
Billing Office (RI Code)	19-21	Enter RI code of the billing office.
Internal Use	22-27	Except as noted below† this field is reserved for internal DoD Component use.
Blank	28-29	Leave blank.
Billed Office (DoDAAC)	30-35	Enter DoDAAC of the billed office.
Year Within Decade and Month	36-38	Enter the year within decade and the month in which billing was prepared; e.g., Jan 85 will be entered as 501.
Information Indicator	39	Enter applicable code or leave blank.
Bill Number	40-44	Enter bill number.
Billing Office (DoDAAC)	45-50	Enter DoDAAC of the billing office.

†For DLA FF&V bills to Air Force enter the requisitioning DoDAAC from the document number field of the requisition.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Blank	51	Leave blank.
Fund Code	52-53	Perpetuate from supporting detail billing records.
Appropriation/Fund Account Charged	54-64	Enter the appropriation/fund account disbursed.
Amount	65-73	Enter the net charge or credit amount of the detail billing records supporting this summary billing record.
Year Within Decade and Month	74-76	Enter the year within decade and the month in which the charge was entered in the accounting records of the billed office; e.g., Feb 85 will be entered as 502.
Blank	77-79	Leave blank.
Billed Office Indicator	80	Enter "x" to indicate SBR submitted by a billed office.